

Adverse Weather Guidance

December 2019



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The Glasgow Academy's priority is the safety and wellbeing of our pupils and staff. The school will do everything within its power to remain open during periods of adverse weather but recognise that there will be occasions where this is not possible.

In the event of adverse weather, the Rector will make a decision on school closure based on travel advice from Police Scotland. Where Police Scotland advice is to avoid travel on all roads (to reflect amber/red weather warning issued by the Met Office), the school will close.

Where advice is to travel with caution or there is a high risk of disruption to travel, it is likely that school will remain open. A message will be sent to parents and staff to advise that school is open but they should only travel in if it is safe to do so.

School closure prior to start of the school day

When a decision is made to close the school as a result of poor weather conditions, the following should apply:

- In the majority of cases a decision will be made by 6.30am;
- Communication will be sent to all parents and staff by email and text where possible – information posted on school website and social media;
- Main school buildings (across KB, TGAN and TGAM) will open and staff will be available to deal with children who arrive;
- Members of staff to contact parents of children who arrive in school to arrange return home;
- When all children and staff have left, school buildings to be secured;
- If required, grounds team will clear grounds at Kelvinbridge in advance of school reopening.

School closure after arrival of pupils

In the event of sudden and unexpected extreme weather, and advice from Police Scotland, it may be necessary to close during the course of the school day. In such a case the following should apply:

- Communication sent to all parents and staff by email and text – information posted on school website and social media;
- Senior pupils return to tutor group, prep pupils to remain in class;
- Bus companies to be notified at earliest opportunity to determine whether buses can transport pupils home;
- When all children and staff have left, school buildings to be secured;
- Parents to be kept updated regarding following day via website.

Additional considerations:

- Not all parents will be able to collect their children immediately – consider security element of others collecting children;
- Consideration given to allowing staff who have further to travel to leave early;
- In extreme conditions, overnight accommodation within school may need to be considered.





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