



**T H E
G L A S G O W A C A D E M Y**

Appointment of Bursar

Start date: 29 April 2019 (flexible)

Attractive package on offer

If you are an astute, dynamic and inspirational leader, with strong communication and relationship skills, this could be just the post for you.

We seek to appoint a Bursar who will be responsible for the direction and leadership of operations and will lead the non-teaching team and delivery of non-teaching aspects of Glasgow Academy's 2030 Vision. Reporting to the Rector and the Board of Governors, you will ensure that all of the school's budgetary, legal, regulatory, governance and HR requirements are satisfied. The core skill set involves leading and managing HR, Property and Risk, Projects, ICT and operations, working closely with the Heads of Finance, Facilities, Network Services and Catering, as well as the Rector.

You will bring a strong track record of delivering improvement, a keen eye for big picture strategy and fine detail, and a commitment to building highly effective teams and ensuring best value is delivered through strong financial management skills. You will be focused on fostering a supportive and stimulating environment, where young people from a wide range of backgrounds can grow, learn and develop their talents.

The Glasgow Academy is an ambitious and high-achieving co-educational HMC day school for children aged 3-18. Founded in 1845, we are anything but old school. We pride ourselves on the exceptional all-round education and opportunities our students enjoy. We have 1470 girls and boys in our care, and we work hard to provide them all with the best possible education.

We have a senior school of 700 students on the bank of the River Kelvin in Glasgow's cosmopolitan and vibrant West End, where our state-of-the-art prep school opened in 2008. We have integrated two other prep schools: one in the south and one in the north-west of Glasgow, giving us a city-wide presence, and we opened a highly successful new nursery in 2017. Part of our £27 million investment in improved facilities is the multiple award-winning Saunders Centre, 'Best building in Scotland 2016', a large state-of-the-art centre for science, food technology, hospitality, study and social space, with an auditorium equipped to professional theatre standards.

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.

The closing date for applications is noon on Tuesday 19 March 2019. Applications, including a letter, full CV and the names, addresses, email addresses and telephone numbers of three referees who can comment on your experience, leadership and achievements, should be sent to The Rector, The Glasgow Academy, Colebrooke Street, Glasgow, G12 8HE in hard copy or by email to recpa@tga.org.uk

The Glasgow Academy is an educational charity registered in Scotland. Charity Number SCO 15638.