



T H E
GLASGOW ACADEMY

Dear Parents

With the school trip to Madrid fast approaching on February 9th, there is still information to be distributed regarding this trip and I would like to invite you to attend a meeting in the Rectors Study next Thursday, 2nd February at 4pm.

A Parental Consent form and a Code of Conduct need to be signed and the Itinerary for the trip will also be distributed. The meeting will also be an opportunity for you to ask questions about the trip.

I would appreciate it if you could let me know whether you can attend this meeting and if you cannot I would be happy to meet you at any other time during the week or to send electronic copies of what needs to be signed instead with a copy of the Itinerary sent to you by post.

I look forward to hearing from you soon.

Yours sincerely

Mrs C McMahon